



## GUESTS AT EDPTSA BOARD MEETINGS

Updated Oct 21 2015

Guests are always welcome at EDPTSA Board meetings. The EDPTSA Board agenda will provide an opportunity for guests to be introduced and to speak during the opening portion of the EDPTSA Board meeting.

Some guests attend purely from interest to listen and to observe. Others attend when acknowledged, and may wish to make some brief comment. Other guests may wish to bring a matter to the board for its consideration.

To receive the board's consideration:

1. Contact the President to be on the agenda (7) days prior to meeting date.
2. The president of the PTSA will introduce each guest who wishes to speak. Each guest will be provided a two-minute time limit to allow all guests an opportunity to be heard.
3. Since the purpose is to receive input from guest(s), board members ask clarifying questions only and refrain from comment or reaction.
4. Items identified during the guest(s) participation will be reviewed at the end of the meeting for the next meeting agenda.
5. Guest(s) are not entitled to voice or vote when in attendance when discussing PTSA business.
6. This policy specifically prohibits guest(s) comments in regard to individual student problems, parent complaints about staff, or the airing of any grievance. These items are to be handled through appropriate administrative channels.